

Minutes of July 11, 2022
INDIANFIELDS TOWNSHIP
REGULAR BOARD MEETING
1633 Mertz Rd., Caro, MI 48723

Meeting called to order at 6:30 PM by Twsp. Supervisor William Campbell. Present were Treasurer Kristine King, Trustees Eric King and Ron Woloshen, and Clerk Robert Keilitz. Zoning Administrator Paul Stracz did not attend.

Guests:

Public Comment: None.

Approval of Agenda: Moved and supported (Keilitz/Woloshen) to approve the agenda as amended: added was discussion of a request by residents to combine two contiguous parcels of property. Motion passed.

Approval of Minutes of 6/13/2022 Regular Meeting: Moved and supported (E. King/K. King) to accept the minutes with one correction: the Clerk got his dates confused. Motion passed.

Reports of Officials: The Supervisor reported that the crack sealing on Wireline Road and the network to link the Supervisor's, Treasurer's, and Clerk's computer terminals, both which were approved at the June meeting, has been completed. He reported receiving only one bid for replacing the roofs of park buildings, but the bid was for only three of the pavilions and the office. The bid did NOT include the maintenance garage. It was decided to wait to see if more bids will be submitted. The Treasurer reported were submitted and accepted. She stated that the Township is still having some issues with Huntington Bank, although we thought the divorce was final. The Clerk provided the check register and the budget reports for the month of June, and a brief discussion of election preparations, including the Equipment Integrity Test scheduled for the coming Saturday. The Enforcement Officer was not present. CTA Board Liaison to the Caro Transit Authority provided a report (attached). The Planning Commission did not meet in July.

Committee Reports: The Personnel Committee met and reported that they did not understand why there was a Personnel Committee. Two other board members are developing a Township Personnel Policy and there are no reported personnel issues or complaints. We were unsure of what it is expected we are to report in. The Cemetery Committee, and the Parks Committee reports were submitted and accepted. The Indianfields Cemetery on Ellington St. is being well maintained, and the Walk Road site looks good. The cleaning and improving the walking trails is reportedly 75 percent complete.

Unfinished Business-

Board of Review and Zoning Board of Appeals Appointments: no one yet.

Board Policies and Procedures: Mr. King reports he has completed the Policy and Policies Book and the Employee Handbook, both of which he distributed to Board Members. After individual review, a Special Meeting will be scheduled for either return to committee for revisions or adoption.

Hall Site Improvements: Sup. Campbell suggested at the previous meeting the board look at ways to improve the appearance of the area around the Township Hall. He suggested topsoil, hydroseeding, and plant some decorative plants and shrubbery. He has received only one bid, from Thumb Lawn Service, in the amount of two thousand two hundred dollars (\$2,200). Moved and supported (Keilitz/Woloshen) to accept the bid from Thumb Lawn, the work to be completed in September.

Credit Card Use Policy Revisions: Moved and supported (Keilitz/Woloshen) that the Board accept by Resolution (Res. 2022-10) the policy recommended by the township attorney. Passed unanimously by roll-call vote.

Lot Maintenance Fee for the Catholic Cemetery: The Diocese accepted the increased fee without comment.

New Business-

Moved and supported (Keilitz/Woloshen) to accept the proposed contract with the current assessor, D. McMasters at the amount of one thousand six hundred fifty dollars (\$1,650) per month. Passed.

Fire Contract: The City of Caro has submitted a Fire Contract renewal. Supervisor Campbell has referred the proposal to the Township Attorney. There are many items in the proposal that are objectionable. No action taken.

Moved and supported (Woloshen/K. King) to reimburse Pamela Krafts four hundred and fifty dollars (\$450.00) for an unneeded cemetery lot. Passed

MTA Annual Fee: Moved and supported (Woloshen/E. King) to renew MTA subscription in the amount of one thousand four hundred ninety-seven dollars and eighty-seven cents (\$1,497.87). Passed

Chipper: Moved and supported (Campbell/Woloshen) to purchase a wood chipper from Home Depot in the amount of five thousand six hundred thirty nine and forty seven cents (\$5,639.47). Passed.

Moved and supported (Keilitz/Woloshen) to approve the application by Carrie Walker to combine two adjoining parcels of property. The township assessor has given his approval. Passed.

Public Comment: None.

Approval of Check Register Report: Moved and supported (K. King/E. King) to approve the check register as submitted. Motion passed.

Announcements and Correspondence: None.

There being nothing further to come before the Board, the meeting was adjourned at 8:21 PM.

William Campbell, Township Supervisor

Robert Keilitz, Township Clerk